FINANCIAL STATEMENTS with Independent Auditors' Report

Years Ended June 30, 2005 and 2004

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# **CARVER HOVEY & FLOREK, LLC**

**CERTIFIED PUBLIC ACCOUNTANTS** 

STEVEN L. CARVER, CPA KATHLEEN L. HOVEY, CPA BRENT R. FLOREK, CPA

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Avatar, Inc. Ogden, Utah

We have audited the accompanying statements of financial position of Avatar, Inc. (a non-profit organization) as of June 30, 2005 and 2004, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Avatar, Inc. as of June 30, 2005 and 2004, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated October 14, 2005 on our consideration of Avatar, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants for the year ended June 30, 2005. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Caner Hover & Florek, LLC

October 14, 2005

### STATEMENTS OF FINANCIAL POSITION

### June 30, 2005 and 2004

	2005	2004
ASSETS.		
Current assets:		·
Cash and cash equivalents	\$ -	\$ 31,858
Assets limited as to use (notes 1 and 2)	9,8 <b>54</b>	11,658
Accounts receivable	222,942	182,640
Total current assets	232,796	226,156
Property and equipment (net) (note 3)	707,675	687,443
Assets limited as to use (notes 1 and 2)	25,000	25,000
Deposits	1,950	1,950
Prepaid expenses	19,270	8,432
Intangible assets (net) (note 4)	16,772	17,886
	\$ 1,003,463	\$ 966,867
LIABILITIES AND NET ASSETS Current liabilities:		
Checks drawn in excess of cash	\$ 5,255	\$ -
Accounts payable	62,848	63,360
Accrued interest	3,910	3,514
Accrued expenses	136,574	113,908
Officer loan payable (note 8)	20,631	-
Current maturities of long-term debt (note 5)	26,385	25,217
Total current liabilities	255,603	205,999
Long-term debt, less current maturities (note 5)	590,756	617,687
Net assets:		
Unrestricted	122,250	106,523
Temporarily restricted	34,854	36,658
	157,104	143,181
	\$ 1,003,463	\$ 966,867

See accompanying notes and accountants' report

### STATEMENTS OF ACTIVITIES

### Years Ended June 30, 2005 and 2004

	2005	2004
UNRESTRICTED NET ASSETS		
Unrestricted revenues:	•	
Public support contracts	\$ 2,426,823	\$ 2,393,861
Client fees and other	158,724	157,864
Net assets released from restrictions:		
Restrictions satisfied by payments	25,004	25,251
Total unrestricted public support and revenue	2,610,551	2,576,976
Expenses:		
Group homes	1,953,703	1,756,039
Family support	173,256	226,009
Supported employment	92,382	75,765
Management and general	352,283	583,964
Total expenses	2,571,624	2,641,777
Net assets reclassified as temporarily restricted	23,200	25,208
Total expenses and restrictions	2,594,824	2,666,985
Increase (decrease) in unrestricted net assets	15,727	(90,009)
TEMPORARILY RESTRICTED NET ASSETS		
Net assets reclassified as temporarily restricted	23,200	25,208
Net assets released from restrictions	25,004	25,251
Decrease in temporarily restricted assets	(1,804)	(43)
INCREASE (DECREASE) IN NET ASSETS	13,923	(90,052)
NET ASSETS AT BEGINNING OF YEAR	143,181	233,233
NET ASSETS AT END OF YEAR	\$ 157,104	\$ 143,181

See accompanying notes and accountants' report

AVATAR, INC.
STATEMENT OF FUNCTIONAL EXPENSES
Year ended June 30, 2005

See accompanying notes and accountants' report.

AVATAR, INC.
STATEMENT OF FUNCTIONAL EXPENSES
Year ended June 30, 2004

Company Total	\$ 1,805,474 37,867 148,413	1,991,754	110,999	7,473	42,189	33,855	30,504	9,505	30,611	2,751	67,301	34,260	31,045	1,430	3,715	•	5,216	6,092	34,997	16,978	13,449	13,068	6,498	698'69	3,328	3,090	47,150	24,650	\$ 2,641,777
Management and General	\$ 338,437 37,867 33,053	409,357	6,741	4,742	4,713	1,939		ı	13,548	2,635	29,501	5,271	5,946	635	1,043	•	(3,011)	379	(3,412)	10,566	1,887	11,003	6,288	698'69	120	1,137	41	3,026	\$ 583,964
Supported Employment	\$ 66,190	71,463	•	•	406	2,396	•	(91)	282	•	•	•	37	•	•	•	15	21	31	235	799	•	•	•	•	161	•	117	\$ 75,765
Family Support	\$ 108,556	117,411	91,917		3,942	8,597		1	1,722	27	•	•	•	•	•	•	946	130	•	393	445	229	•	•	250	•		•	\$ 226,009
Group Homes	\$ 1,292,291 - 101,232	1,393,523	12,341	2,731	33,127	20,923	30,504	9,596	15,059	68	37,800	28,989	25,062	795	2,672	•	7,266	5,562	38,378	5,784	10,455	1,836	210	1	2,958	1,762	47,109	21,507	\$ 1,756,038
	Salaries and related expenses: Salaries Employee fringe benefits Pavroll taxes		Consultants and foster parents	Accounting and audit	Staff training	Mileage reimbursement	Vehicle lease	Vehicle repairs and supplies	Telephone	Postage	Rent / lease	Utilities	Building remodel and maintenance	Equipment and furniture purchase	Equipment and furniture repair	Medical equipment and supplies	Program services	Activity costs	Food	Office supplies	Other supplies	Conference per diem	Books and subscriptions	Insurance expense	Licenses and permits	Miscellaneous expense	Interest	Depreciation	Total expenses

See accompanying notes and accountants' report.

### STATEMENTS OF CASH FLOWS

### Years Ended June 30, 2005 and 2004

		2005		2004		
CASH FLOWS FROM OPERATING ACTIVITIES						
Increase (decrease) in net assets  Adjustments to reconcile change in net assets to net cash provided by operating activities:	\$	13,923	\$	(90,052)		
Depreciation and amortization		57,447		25,764		
Changes in operating assets and liabilities:						
Accounts receivable		40,302		<b>36,</b> 917		
Prepaid expense and deposits		(10,838)		(8,432)		
Assets limited as to use		1,804		43		
Accounts payable		(512)		15,026		
Accrued expenses		23,062		(2,773)		
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		19,816		(23,507)		
CASH FLOWS FROM INVESTING ACTIVITIES						
Loans payable		20,631		-		
Purchase of property and equipment	<del></del>	(51,797)		(3,688)		
NET CASH USED IN INVESTING ACTIVITIES		(31,166)		(3,688)		
CASH FLOWS FROM FINANCING ACTIVITIES						
Principal payments of long-term debt		(25,764)		(24,639)		
NET CASH USED IN FINANCING ACTIVITIES	·	(25,764)		(24,639)		
NET DECREASE IN CASH AND CASH EQUIVALENTS		(37,114)		(51,834)		
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR		31,858		83,692		
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$	(5,255)	\$	31,858		

See accompanying notes and accountants' report

#### NOTES TO FINANCIAL STATEMENTS

June 30, 2005

# 1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Nature of Activities**

Avatar, Inc. (the Organization) is a non-profit corporation organized under the Utah Nonprofit Corporation and Cooperative Association Act. The principal objective and purpose for which the Organization was formed, as stated in its articles of incorporation, is to provide quality habilitative and rehabilitative services to persons with handicapping conditions and disabilities in the State of Utah.

#### **Basis of Accounting**

The accounts of the Organization are maintained and the financial statements are prepared on the accrual basis of accounting. Accordingly, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

#### **Basis of Presentation**

In accordance with SFAS No. 117, Financial Statements of Not-for-Profit Organizations, the Organization reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

#### **Use of Estimates**

The financial statements include estimates and assumptions made by management that affect the carrying amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported amounts of revenues and expenses. Actual results could differ from those estimates.

#### **Property and Equipment**

Acquisitions of property and equipment in excess of \$1,000 are capitalized. Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed on the straight-line method over the estimated useful lives of the assets (3 to 30 years).

#### NOTES TO FINANCIAL STATEMENTS

June 30, 2005

# 1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Revenue Recognition**

Revenue and expenses are recorded on the accrual basis. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

#### **Concentration of Revenue Sources**

Government contracts represent approximately 95% and 94% of the Organization's source of revenues in fiscal 2005 and 2004, respectively.

#### **Income Taxes**

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation as unrelated business income.

#### Cash and Cash Equivalents

Cash and cash equivalents includes all monies in banks and highly liquid investments with maturity dates of less than three months. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

#### Assets Limited as to Use

Assets deposited with a trustee under terms of the note indenture (note 2) are classified as assets limited as to use.

#### **NOTES TO FINANCIAL STATEMENTS**

June 30, 2005

# 1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Unamortized Bond Costs**

Costs incurred in connection with the issuance of the Clearfield City, UT/UARF, Series 1997 Tax Exempt Bonds are amortized over the term of the bonds using the effective-interest method.

#### **Functional Allocation of Expenses**

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### 2. ASSETS LIMITED AS TO USE

The assets limited as to use are composed of the following:

CURRENT:	2005	2004
Cash in money market accounts, designated for the bond sinking fund	<u>\$ 9,854</u>	<u>\$ 11,658</u>
NON-CURRENT: Debt service reserve fund	<u>\$ 25,000</u>	\$ 25,000

#### NOTES TO FINANCIAL STATEMENTS

June 30, 2005

### 3. PROPERTY AND EQUIPMENT

Property and equipment at June 30 consisted of the following:

	2005	2004
Land	\$ 162,000	\$ 161,000
Buildings	587,222	586,003
Furniture and equipment	159,842	126,895
Vehicles	<u>27,178</u>	<u>10,547</u>
	936,242	884,445
Accumulated depreciation	(228,567)	<u>(197,002)</u>
	<u>\$ 707,675</u>	\$ 68 <b>7,</b> 443

#### 4. INTANGIBLE ASSETS

Intangible assets at June 30 consisted of the following:

	2005	2004
Prepaid loan fees	\$ 8,145	\$ 8,145
Bond issuance fees	<u>14,265</u>	14,265
	22,410	<b>22,4</b> 10
Accumulated amortization	<u>(5,638</u> )	<u>(4,524</u> )
	<u>\$ 16,772</u>	<u>\$ 17,886</u>

The prepaid loan fees and bond issuance costs are amortized over 15 years.

### NOTES TO FINANCIAL STATEMENTS

### **June 30, 2005**

5.	NOTES PAYABLE	 2005		2004
	Clearfield City, UT/UARF Mortgage Revenue Bonds, with interest at 7.70% due in increasing annual installments of \$5,000 in 1998 to \$25,000 in 2022, with interest due semi-annually, secured by real estate and the net rental revenue	\$ 250,000	\$	255,000
	Washington Mutual, with interest at 5.625% and monthly payments of \$922.58, maturing August, 2017, collateralized by real estate	9 <b>7,89</b> 7	-	102,905
	Washington Mutual, with interest at 5.625% and monthly payments of \$996.72, maturing August, 2017, collateralized by real estate	104,839		110,773
	Washington Mutual, with interest at 5.625% and monthly payments of \$762.78, maturing August, 2017, collateralized by real estate	81,280		85,724
	Washington Mutual, with interest at 5.625% and monthly payments of \$787.49, maturing August, 2017, collateralized by real estate	83,125		88,502
	Total	617,141		642,904
	Less current maturities of long-term debt	 (26,385)		(25,217)

Net long-term debt

590,756

617,687

#### NOTES TO FINANCIAL STATEMENTS

June 30, 2005

#### 5. NOTES PAYABLE (Continued)

Notes payable mature as follows:

Year Ended June 30		Amount
2006	\$	26,385
2007		27,617
2008		28,925
2009		30,306
2010		31,766
Thereafter		472,929
	<u>\$</u>	617,928

Interest accrued on notes and mortgages as of June 30, 2005 and 2004 was \$3,435 and \$3,514, respectively.

#### 6. COMMITMENTS

#### **Operating Leases**

Avatar, Inc. is obligated under operating leases for group homes, office space and certain equipment. Such leases are summarized below:

<u>Facility</u>	<b>Expiration Date</b>	Annual Costs
South Ogden Program	Month-to-month	\$ 10,800
American Fork Program	Month-to-month	14,400
Clinton Group Home	Month-to-month	13,200
Utah Office	April 2007	22,140
Vehicles and Equipment	Various to 6/2010	37,748

Operating lease commitments for the next five years are as follows:

Year ended	
June 30	Amount
2006	\$ 59,281
2007	28,919
2008	10,469
2009	10,469
<b>20</b> 10	10,469
Thereafter	
	\$ 119,607

#### **NOTES TO FINANCIAL STATEMENTS**

June 30, 2005

#### 6. COMMITMENTS (Continued)

Rental expenses under operating leases for the years ended June 30, 2005 and 2004 were \$74,375 and \$67,301, respectively.

Insurance and maintenance expenses are generally obligations of the Organization and accordingly are not included as part of the rental payments.

#### 7. SUPPLEMENTAL CASH FLOW INFORMATION

Cash paid for interest totaled \$33,504 and \$46,575 for the years ended June 30, 2005 and 2004, respectively.

#### 8. OFFICER LOAN PAYABLE

During the year ended June 30, 2005, the Organization borrowed \$20,631 from the executive director to purchase a vehicle and equipment. The loan has an interest rate of 5.75 percent with no set equipment terms. There was accrued interest of \$475 on the loan as of June 30, 2005.



### **CARVER HOVEY & FLOREK, LLC**

CERTIFIED PUBLIC ACCOUNTANTS

STEVEN L. CARVER, CPA KATHLEEN L. HOVEY, CPA

# REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER PRANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees Avatar, Inc.

We have audited the financial statements of Avatar, Inc. (a non-profit organization) as of and for the year ended June 30, 2005, and have issued our report thereon dated October 14, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Avatar, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Avatar, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the management of Avatar, Inc. and state and federal awarding agencies, and is not intended to be and should not be used by anyone other than these specified parties.

Camer Hover & Florek, LLC



## **CARVER HOVEY & FLOREK, LLC**

**CERTIFIED PUBLIC ACCOUNTANTS** 

STEVEN L. CARVER, CPA KATHLEEN L. HOVEY, CPA BRENT R. FLOREK, CPA

#### REPORT ON STATE LEGAL COMPLIANCE

To the Board of Trustees Avatar, Inc.

We have audited the financial statements of Avatar, Inc. (a non-profit organization) as of and for the year ended June 30, 2005, and have issued our report thereon dated October 14, 2005. As part of our audit, we have audited Avatar, Inc.'s compliance with the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; special tests and provisions applicable to its major State assistance program as required by the State of Utah Legal Compliance Audit Guide for the year ended June 30, 2005. Avatar, Inc. received the following major State assistance program from the state of Utah:

#### RESIDENTIAL

The management of Avatar, Inc. is responsible for its compliance with the compliance requirements identified above. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about Avatar, Inc.'s compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

The results of our audit procedures disclosed no instances of noncompliance with the requirements referred to above.

In our opinion, Avatar, Inc. complied, in all material respects, with the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; and special tests and provisions that are applicable to its major State assistance program for the year ended June 30, 2005.

Camer Hover & Florek, LLC

October 14, 2005